



Full Council Meeting 10th October 2023 Minutes

Date: 10 th October 2023 Time: 7:30pm Venue: The Annexe, Hackleton Village Hall	
Parish Councillors In attendance: W Blake, J Clark, S Coombes, P Heap, C Lloyd, D Noble & G Ward. Also in attendance: Parish Clerk A Benson	
175/23	To receive apologies for absence Apologies were received from Councillors Barwick, Billingham, Charteress & Hawkesford
176/23	Approval of the Minutes of Parish Council Meeting 5th September 2023 RESOLVED: The minutes of the meeting 5th September 2023 be approved
177/23	Matters arising from the last minutes We have two speakers for the Annual Parish Meeting 2024, Phil Larrett, Cabinet Member for Environment, Transport, Highways and Waste, WNC and Sylvia Newman from Wellidogs
178/23	Declarations of Interest – There were no declarations of interest
179/23	Dispensations – No requests for dispensation had been received
180/23	Public Time No members of the public were in attendance
181/23	Clerk's Report <ul style="list-style-type: none"> • Two new street light columns in Willoughby Way have been erected. Once the electricity supply cables have been transferred from the old columns (6-8 weeks) the old columns will be removed. • A licence for a new dog waste bin has been approved for the top of Great Lane immediately under the Bridleway sign. • WNC are looking to pilot healthy aging and falls prevention workshops in the Coffee Shop • The litter bin on Forest Road opposite Salcey Rise has been reported to WNC as it is either broken or not fastened correctly so the litter is falling through it • WNC are going to run 3 trial sessions of their Customer Service Drop-In sessions at the Coffee Shop where residents can apply for blue badges, discuss council tax issues, apply for council tax reduction, discuss any adult or social care issues, grants for disabled adaptations to homes and much more. First session 24th October 2023 • Following complaints from Lyne Walk residents about speeding traffic WNC has agreed to collect speed data to determine the extent of the problem. No timescale provided • Grand Union Housing Group have acknowledged our request to cut the hedge between the Recreation Ground and The Crescent • Grand Union are undertaking tree works and a further tree survey before looking to progress the possible transfer of open spaces to HPC • I have agreed that the football club can clear the overgrowth in the ditch on the Recreation Ground as they are struggling to retrieve their footballs • We are getting a few issues with the equipment on the gym but Caloo are attending to them in a timely manor

	<ul style="list-style-type: none"> • Thank you to the volunteers who undertook Community Speed Watch which resulted in 33 letters being issued by the Police – a good first campaign • Bocca Sports will be running camps on the recreation ground during half term
182/23	<p>To receive reports from Councillors attending outside meetings</p> <p>Councillor Charteress attended the Gallagher Development Public Consultation Councillor Charteress and the Clerk attended the NCALC AGM Councillor Lloyd and the Clerk attended a meeting with Alan Burns Parish Liaison, WNC Councillors Blake and Noble attended Planning Training Councillors Charteress, Hawkesford, Lloyd & Ward attended a meeting with Michael Wellock, Kirkwells, regarding the Neighbourhood Plan and the Northampton Related Development Area Councillor Blake and the Clerk met with WNC Customer Services regarding drop-in sessions at the Coffee Shop Councillors Charteress, Noble and the Clerk attended site meetings with Hags</p>
183/23	<p>Finance & Governance</p> <ol style="list-style-type: none"> RESOLVED: To ratify payments made out of meeting and approve payment of outstanding invoices/accounts as per the schedule circulated. Councillor Barwick will complete the ICC monthly check of invoices The receipts and payments account for month 6 of 2023/24 was received and compared to budget. RESOLVED: The figures presented represent the current financial position of HPC. The bank reconciliation as at 30th September 2023 was received. RESOLVED: To approve the bank reconciliation as presented current account £112,114.77 deposit account £144,925.27. It was noted that the second tranche of the precept had been received RESOLVED to request Councillors Hawkesford, Heap and Lloyd to monitor the Wildlife, Biodiversity & Environment Action Plan
184/23	<p>Longland Meadow</p> <p>Anglian Water has confirmed that a new connection would be required rather than a piece-through Action: Councillors Clark and Ward to hold a site meeting with Anglian Water and obtain a detailed quote for the connection</p>
185/23	<p>Recreation Ground</p> <ol style="list-style-type: none"> Some snagging issues remain and dialogue continues with Hags RESOLVED: Not to pay any further monies to Hags until all outstanding snagging has been fully resolved RESOLVED: To enter in to a five-year maintenance plan with Hags to carry out quarterly maintenance inspections. Total cost over five-years £2127.50 invoiced quarterly
186/23	<p>Mowing Contract</p> <ol style="list-style-type: none"> RESOLVED: To approve the draft mowing contract form Longland Meadow 2024-26 subject to amendments RESOLVED: To approve the draft mowing contract for Piddington Churchyard 2024-26 subject to amendments RESOLVED: To approve the draft mowing contract for Piddington Cemetery 2024-26 subject to amendments
187/23	<p>Memorial Testing – Piddington Cemetery and Churchyard</p> <ol style="list-style-type: none"> The Memorial Testing Procedure was reviewed. RESOLVED: To re-adopt the Memorial Testing Procedure with no amendments RESOLVED: To undertake Memorial Testing during November 2023
188/23	<p>Cemetery Extension</p>

	<ul style="list-style-type: none"> a. RESOLVED: To approve remedial works to the grass area cost £325.00 b. RESOLVED: To approve remedial works to the bank along the churchyard wall cost £1320.55
189/23	Fete/Funday Item deferred until next meeting
190/23	Planning <ul style="list-style-type: none"> a. A report was received from the meeting with Michael Wellock from Kirkwells b. RESOLVED: To agree to put in place a budget of £2000.00 from general reserves to engage Michael Wellock to provide professional advice and guidance regarding the Hackleton Neighbourhood Plan and emerging West Northamptonshire Local Plan c. RESOLVED: To set up a Working Party to review the emerging draft West Northamptonshire Local Plan and any supplementary documents (Expected February 2024) d. RESOLVED: To engage Kirkwells to review the Hackleton Neighbourhood Development Plan against the new National Planning Policy Framework to ensure that no part of the Plan is out of date e. RESOLVED: To engage Kirkwells to work with the Working Party and Parish Council to respond to the forthcoming Regulation 18 consultation on the new draft West Northamptonshire Local Plan
191/23	Highways Quote for new pole to locate SID in New Hackleton awaited. Pole for Data Collection and SID on Brafield Road to be funded by WNC outstanding
192/23	Remembrance Sunday <ul style="list-style-type: none"> a. RESOLVED: To support the event, to apply for the road closure and to put in place a budget of £300.00 to purchase reusable street light poppies and tommy signs. Action: Councillors Coombes and Ward to put out and take in road closure signs on the day b. RESOLVED: Councillor Heap to lay the wreath on behalf of HPC
193/23	Parish Mag' We have no volunteers to deliver the Mag' on St George's Fields. Action: Advert to go in the next Mag' requesting volunteers, Clerk to make contact with anybody who may be able to help
194/23	Health and Wellbeing RESOLVED: To set up a working party including Councillors Blake, Heap and Lloyd to investigate health and wellbeing requirements within the parish and report back to Council with recommendations
195/23	Community Events Diary RESOLVED: To set up a community events page on the Parish Council website which local organisations can access to advertise regular and one-off events
196/23	RESOLVED: Due to the confidential nature of the business to be transacted the press and public be excluded from the next agenda item
197/23	Staffing <ul style="list-style-type: none"> a. RESOLVED: To apologise to the Clerk for the distress caused as a result of her recent staff appraisal b. RESOLVED: To set up an HR Working Group comprising of Councillors Barwick, Charteress and Coombes to review the appraisal process and report back to Council with recommendations c. RESOLVED: Not to provide staff vehicle breakdown cover
198/23	Next meeting Full Council Meeting Tuesday 14 th November 7:30pm

	Members are requested to forward any items for the agenda to the Clerk by 5 th November 2023
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The meeting closed at 9:10pm