



**Full Council Meeting 12th December 2023
Minutes**

Date: 12 th December 2023 Time: 7:30pm Venue: The Annexe, Hackleton Village Hall	
Parish Councillors In attendance: T Barwick, W Blake, T Charteress, J Clark, S Coombes, R Hawkesford, P Heap, C Lloyd, D Noble & G Ward. Also in attendance: Parish Clerk A Benson	
222/23	To receive apologies for absence Apologies were received from Councillor F Billingham
223/23	Approval of the Minutes of Parish Council Meeting 14th November 2023 RESOLVED: The minutes of the meeting 14th November 2023 be approved
224/23	Matters arising from the last minutes 204/23b Following further contact from residents in Hatch Lane Councillor Charteress contacted Phil Larratt who confirmed he would attend site with a highways officer. Date/time still to be confirmed, HPC has requested to attend 205/23 The Groundsman continues to inspect the muddy area inside the Recreation Ground gate and tops it up with woodchip when it becomes slippery. Grass to be sown early spring to prevent further issues 214/23 We cannot lodge a complaint with the ombudsman until we have been through WNC's complaints procedure – this has been actioned
225/23	Declarations of Interest – There were no declarations of interest
226/23	Dispensations – No requests for dispensation had been received
227/23	Public Time No members of the public were present
228/23	Clerk's Report <ul style="list-style-type: none"> • Street light outside 21 Brook Court has been repaired • New electricity contract which we locked in back in July 2022 has commenced and runs to September 2026 • The post and speed sign has been erected on Brafield Road but the sign currently only faces one way. Highways have agreed to install a second sign facing the opposite way. This is the post from which they will record speed data. • Caloo will undertake the annual inspection of the outdoor gym this week • Update from ABILITY confirms 35 residents currently use the service • Remedial works to the cemetery extension have been completed • Our Groundsman has repaired the fence along the front of the Recreation Ground. We have reported issues with the school fence to the school for them to arrange remedial works • The Parish Mag' is to be uploaded to our website going forward
229/23	To receive reports from Councillors attending outside meetings Councillors Blake, Heap and the Clerk met with Northamptonshire Sport regarding a programme of healthy ageing and falls prevention Councillors Charteress, Hawkesford and the Clerk attended a WNC Planning briefing

230/23	<p>Footpaths</p> <p>Concerns regarding the deterioration of the footpath from the Village Hall car park to St Johns Way were discussed. Despite reporting the issues on Street Doctor, Highways do not consider the issue sufficient to warrant intervention at this time. The Clerk has reverted to them with questions.</p> <p>Action: Agenda item next meeting</p>
231/23	<p>Finance & Governance</p> <ol style="list-style-type: none"> a. RESOLVED: To ratify payments made out of meeting and approve payment of outstanding invoices/accounts as per the schedule circulated. Councillor Barwick had completed the ICC monthly check of invoices b. The receipts and payments account for month 8 of 2023/24 was received and compared to budget. RESOLVED: The figures presented represent the current financial position of HPC. The bank reconciliation as at 30th November 2023 was received. RESOLVED: To approve the bank reconciliation as presented current account £85,090.62 deposit account £144,925.27 c. The forecast figures to 31st March 2024 were received and reviewed d. The Reserves Policy was reviewed. RESOLVED: To amend the Reserves Policy to include a new earmarked reserve of £30,000.00 for the Community Governance Review e. An allocation of funds for gifts was considered. RESOLVED: To put in place a Chairman’s Allowance budget of £150.00 f. The revised draft budget for 2024/25 was received, discussed and amended. RESOLVED: To approve the budget for 2024/25 which is appended to these minutes g. The level of precept required for 2024/25 was considered against the approved budget. RESOLVED: To set a precept of £209,316.70 which is an increase of 4.38%. This will result in an increase of c£4.83 per annum for a Band D property
232/23	<p>Longland Meadow</p> <p>A quotation of £3300 was received from Anglian Water for a new water supply. RESOLVED: No to proceed with the new connection</p>
233/23	<p>Recreation Ground</p> <ol style="list-style-type: none"> a. Remedial works to the play equipment have been completed. Action: Councillors to carry out inspection to ensure all works are completed satisfactorily with a view to agreeing to release final funds at the next meeting b. The Clerk continues to chase WNC regarding piping the ditch near to the pedestrian entrance close to the School. Action: Clerk to escalate c. Quotes were received for the replacement pedestrian gate. RESOLVED: To delegate to the Clerk to proceed with the chosen supplier subject to the addition of a self-closing mechanism
234/23	<p>Health and Wellbeing</p> <ol style="list-style-type: none"> a. RESOLVED: To approve the Health and Wellbeing questionnaire as circulated. This will be delivered to every household with the February Parish Mag’ and uploaded to the website and Facebook pages b. RESOLVED: To agree to fund one trial session (£5.00) per person and the first 8-weeks rent of £160.00 to support the establishment of a Get Up and Go! Exercise program aimed at falls prevention for older adults within the parish
235/23	<p>Highways</p> <ol style="list-style-type: none"> a. A quote for a new SID pole in New Hackleton was received from Highways in the sum of £630.45. RESOLVED: To accept the quote and proceed with the installation of the pole

	<p>b. Concerns regarding road safety around the School were discussed. Action: Clerk to contact Headteacher regarding the possible purchase of speed cut out signs</p>
236/23	<p>Consultations</p> <p>a. Community Governance Review 2023/24. RESOLVED: To respond to the consultation confirming that HPC supports the proposed parish boundary changes and to suggest that the site currently being put forward by Gallagher Developments also be included in the boundary change so to futureproof the recommendations</p> <p>b. WNC Tree Strategy. RESOLVED: To respond to the consultation to support more tree planting but to request that a full maintenance plan is also put in place for both existing and new trees</p>
237/23	<p>Correspondence</p> <p>Invitation to join No Mow May 2024. RESOLVED: Not to take part</p>
238/23	<p>RESOLVED: To exclude the press and public due to the confidential nature of the next item of business</p>
239/23	<p>Staffing</p> <p>Staffing issues were discussed</p>
240/23	<p>Next meeting</p> <p>Full Council Meeting Tuesday 9th January 2024 7:30pm</p> <p>Members are requested to forward any items for the agenda to the Clerk by 1st January 2024</p>

The meeting closed at 9:22pm

Detailed Budget Summary

All Cost Centres and Codes (Between 30/11/2024 and 31/03/2025)

Income		Last Year 2023 - 2024				Current Year 2024-2025						Next Year	
		Receipts		Payments		Receipts			Payments			Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
Code	Title												
1	Precept	200,518.00	200,518.00			209,316.70							
2	Recreation Ground	600.00	705.00			600.00							
3	Cemetery Fees	1,000.00	1,050.00			1,000.00							
4	Hackleton Mag' Advertising	2,000.00	1,000.00			1,500.00							
5	Bank Interest	800.00	1,783.76			800.00							
6	VAT Reclaimed												
54	Wayleaf	35.00	31.14			35.00							
55	Misc		265.76										
SUB TOTAL		204,953.00	205,353.66			213,251.70							

Street Lighting		Last Year 2023 - 2024				Current Year 2024-2025						Next Year	
		Receipts		Payments		Receipts			Payments			Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
Code	Title												
7	Electricity			7,000.00	2,570.79				8,000.00				
8	Maintenance			4,000.00	170.00				4,000.00				
9	Replacement			2,000.00	4,810.00				5,000.00				
58	Electrical/Structural Testing				9,685.00								
SUB TOTAL				13,000.00	17,235.79				17,000.00				

Recreation Ground		Last Year 2023 - 2024				Current Year 2024-2025						Next Year	
		Receipts		Payments		Receipts			Payments			Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
Code	Title												
50	Maintenance			12,000.00	998.38				10,000.00				

Hackleton Parish Council

13 December 2023 (2024-2025)

Detailed Budget Summary

All Cost Centres and Codes (Between 30/11/2024 and 31/03/2025)

51	Mowing	5,000.00	5,400.00		6,000.00
52	Assets	106,000.00	83,504.56		6,000.00
53	Rent	800.00	680.00		1,000.00
63	Play Equipment Safety Inspe				400.00
SUB TOTAL		123,800.00	90,582.94		23,400.00

		Last Year 2023 - 2024				Current Year 2024-2025						Next Year	
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
10	Mowing			5,000.00	3,930.00				6,000.00				
11	Maintenance			2,000.00					2,000.00				
12	New Trees			500.00					200.00				
13	Equipment			2,500.00					200.00				
SUB TOTAL				10,000.00	3,930.00				8,400.00				

		Last Year 2023 - 2024				Current Year 2024-2025						Next Year	
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
14	Mowing			5,000.00	2,580.00				6,000.00				
15	Maintenance			3,000.00	2,381.72				2,000.00				
16	Beacon			500.00									
17	New Trees			1,350.00									
SUB TOTAL				9,850.00	4,961.72				8,000.00				

Detailed Budget Summary

All Cost Centres and Codes (Between 30/11/2024 and 31/03/2025)

		Last Year 2023 - 2024				Current Year 2024-2025						Next Year	
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
18	Mowing			5,000.00	2,630.00				6,000.00				
19	Maintenance			4,000.00	1,000.00				10,000.00				
20	Water			200.00	44.41				200.00				
SUB TOTAL				9,200.00	3,674.41				16,200.00				

		Last Year 2023 - 2024				Current Year 2024-2025						Next Year	
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
21	Maintenance			5,000.00	259.19				1,000.00				
22	Assets			3,000.00	867.63				2,000.00				
23	Emptying Dog Bins			3,000.00					3,000.00				
24	Defibrillator			100.00					200.00				
25	Grounds Equipment/Supplies			7,000.00	1,840.90				4,000.00				
26	Rent			1,500.00	1,125.00				1,612.50				
65	Poppies for Streetlights								300.00				
SUB TOTAL				19,600.00	4,092.72				12,112.50				

		Last Year 2023 - 2024				Current Year 2024-2025						Next Year	
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
27	Church Clock			200.00					1,000.00				
28	Royal British Legion			100.00	125.00				125.00				
29	ABILITY Community Bus			2,000.00	1,500.00				2,000.00				

Detailed Budget Summary

All Cost Centres and Codes (Between 30/11/2024 and 31/03/2025)

31	Village Hall		6,000.00				6,000.00				
32	Community Grants		10,000.00	1,450.00			3,000.00				
66	Fireworks						3,000.00				
SUB TOTAL			18,300.00	3,075.00			15,125.00				

		Last Year 2023 - 2024				Current Year 2024-2025				Next Year			
		Receipts		Payments		Receipts		Payments		Receipts	Payments		
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
33	Administration/Publicity			200.00					200.00				
SUB TOTAL				200.00					200.00				

		Last Year 2023 - 2024				Current Year 2024-2025				Next Year			
		Receipts		Payments		Receipts		Payments		Receipts	Payments		
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
34	Wildlife Biodiversity & Environ			10,000.00	1,438.14				3,000.00				
SUB TOTAL				10,000.00	1,438.14				3,000.00				

		Last Year 2023 - 2024				Current Year 2024-2025				Next Year			
		Receipts		Payments		Receipts		Payments		Receipts	Payments		
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
35	Payroll			60,000.00	37,441.74				65,000.00				
36	Clerk's Expenses			750.00	492.75				750.00				
37	Insurance			2,000.00	1,563.27				3,000.00				
38	Stationery & Postage			600.00	161.68				600.00				
39	Telephone			400.00	154.08				300.00				

Detailed Budget Summary

All Cost Centres and Codes (Between 30/11/2024 and 31/03/2025)

40	Advertising		1,000.00				1,000.00		
41	Parish Mag'	14,500.00		9,550.00			14,500.00		
42	Website	1,500.00		820.00			1,500.00		
43	Office Equipment	1,000.00					2,350.00		
44	Training	500.00		177.86			500.00		
45	Hall Rental	800.00		500.00			800.00		
46	Professional Fees	7,500.00		2,033.85			10,000.00		
47	Subscriptions	2,200.00		1,273.53			2,500.00		
48	Election Costs	1,000.00					1,000.00		
49	Office Licences	5,000.00		2,183.79			2,000.00		
62	Financial Costs						300.00		
67	Chairman's Allowance		150.00				150.00		
SUB TOTAL			98,900.00	56,352.55			106,250.00		

Highways/Road Safety

		Last Year 2023 - 2024				Current Year 2024-2025				Next Year			
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
59	Highways/Road Safety				2,873.00				2,000.00				
SUB TOTAL					2,873.00				2,000.00				

Earmarked Reserves

		Last Year 2023 - 2024				Current Year 2024-2025				Next Year			
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
60	Election Reserve												
61	Professional Fees												
68	Community Governance Revi												

Detailed Budget Summary

All Cost Centres and Codes (Between 30/11/2024 and 31/03/2025)

SUB TOTAL

		Last Year 2023 - 2024				Current Year 2024-2025			Next Year				
		Receipts		Payments		Receipts			Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Receipts	Payments
												Budget	Budget
30	Community Events			5,000.00	1,496.13				3,000.00				
SUB TOTAL				5,000.00	1,496.13				3,000.00				

		Last Year 2023 - 2024				Current Year 2024-2025			Next Year				
		Receipts		Payments		Receipts			Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Receipts	Payments
												Budget	Budget
64	Health & Wellbeing								5,000.00				
SUB TOTAL									5,000.00				

Summary

TOTAL	204,953.00	205,353.66	317,850.00	189,712.40	213,251.70				219,687.50				
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