



Full Council Meeting 13th February 2024 Minutes

Date: 13 th February 2024 Time: 7:30pm	
Venue: The Annexe, Hackleton Village Hall	
Parish Councillors In attendance: T Barwick, F Billingham, W Blake, T Charteress, J Clark, S Coombes, R Hawkesford, P Heap, D Noble & G Ward. Also in attendance: One member of the public, Unitary Councillor F Cole & Parish Clerk A Benson	
021/24	To receive apologies for absence Apologies were received from Councillor C Lloyd
022/24	Approval of the Minutes of Parish Council Meeting 9th January 2024 RESOLVED: The minutes of the meeting 9th January 2024 be approved
023/24	Matters arising from the last minutes The Parish Council's formal complaint to WNC regarding the sink hole on Newport Pagnell Road has not been dealt with as per WNC's complaints policy. Issue to be escalated. We still await costing information from Highways regarding possible re-surfacing of the footpath from the village hall car park to St Johns Way
024/24	Declarations of Interest – Councillor S Coombes declared a non-pecuniary interest in agenda item 036/24
025/24	Dispensations – No requests for dispensation had been received
026/24	Public Time <ol style="list-style-type: none"> a. Unitary Councillor Cole provided an updating report regarding outstanding issues around the parish b. A member of the public spoke about Community Speed Watch and encouraged more volunteers to come forward. The equipment will be available for use within the parish from 25th May – 22nd June. As part of the initiative we can ask for one speed survey to be conducted and it was agreed that this should be on Main Road Hackleton
027/24	Clerk's Report <ul style="list-style-type: none"> • The three new trees and hedging plants will be planted by our Groundsman in the next few days • Broken nameplate sign in Pinetrees Close reported to WNC • Street Lights Ho23 & Ho24 have been reported for repair as they are both out • The mowing contracts for the Cemetery, Churchyard & Longland Meadow have been extended for a further 3-years • I reported flooding from Great Lane across Main Road on 16th January. The response was that the drains were cleansed on 14th December and the case was closed. I escalated this and all 41 drains on Great Lane, Sansome Close, Lyne Walk, Lyne Walk Drive, Elm Way, Berry Close & Beech Close have been re-cleansed with most only being 25% full of debris and all but 2 being found to be fully operational. • I continue to chase GUHG over the transfer of open spaces. I have now spoken to their independent tree surveyor who didn't understand why the trees were to be re-inspected. I explained that as he wasn't able to inspect the trees properly last time due to ivy and brambles, the trees need to be re-

	inspected so we know what liability we may be taking on and/or arrange further works ahead of transfer
028/24	<p>To receive reports from Councillors attending outside meetings</p> <p>Councillors W Blake & R Hawkesford attended the local councils planning meeting Councillors S Coombes & T Charteress attended WNC's Tree Strategy Workshop Councillors T Charteress, R Hawkesford & the Clerk attended WNC's S106 & CIL Briefing Councillor W Blake attended Off to a Flying Start and Key Conversations training The Clerk met with the PCSO & PLR</p>
029/24	<p>Finance & Governance</p> <ol style="list-style-type: none"> a. The report of the Internal Control Councillor as at 31st December 2023 was received with no items outstanding or to bring to full council's attention. RESOLVED: To accept and approve the report b. RESOLVED: To ratify payments made out of meeting and approve payment of outstanding invoices/accounts as per the schedule circulated. Councillor Barwick had completed the ICC monthly check of invoices c. The receipts and payments account for month 10 of 2023/24 was received and compared to budget. RESOLVED: The figures presented represent the current financial position of HPC. The bank reconciliation as at 31st January 2024 was received. RESOLVED: To approve the bank reconciliation as presented current account £60,982.66 deposit account £145,929.82 d. The updated Asset Register was received and reviewed. RESOLVED: To approve the updated Asset Register
030/24	<p>Website</p> <p>The Council's website provider 2Commune has been taken over by Cuttlefish Multimedia Ltd. Our website is now provided and maintained by Cuttlefish. The current subscription runs to 4th August 2024 and our contract remains valid with nothing for us to do. All compliance changes will be undertaken remotely by Cuttlefish. Action: Review website provider prior to expiry of current subscription</p>
031/24	<p>Memorial Testing</p> <p>The Clerk has taken advice from the Institute of and Cemetery and Crematorium Management who advise that old memorials where family members cannot be identified should be made safe by the council. RESOLVED: To delegate to the Clerk to arrange for the current outstanding remedial works to be completed</p>
032/24	<p>Recreation Ground</p> <ol style="list-style-type: none"> a. Remedial works to the play equipment remain outstanding b. The maintenance and safety inspection report for the outdoor gym was approved. Caloo have attended to all issues raised c. Disappointment was expressed about the recent vandalism and graffiti in the football shelter. The PCSO has spoken to persons named. d. Dogs have been seen off their leads in the play area. Action: Residents to be reminded via the Parish Mag' social media and signage that dogs must be kept on a lead in the play area at all times
033/24	<p>Open Spaces</p> <ol style="list-style-type: none"> a. RESOLVED: To purchase a Stihl brush cutter FS 461 C-EM for the Groundsman's use. Cost £805.00 b. RESOLVED: Not to sell the Honda push mower c. RESOLVED: To apply to WNC for a licence to install a dog waste bin on Forest Road opposite Grafton Court

	d. The Adopt a Pot Scheme was reviewed. Action: Clerk to advertise for additional volunteers
034/24	<p>Highways</p> <p>a. RESOLVED: To purchase 3x speed reduction cut out people signs with 16kg waterfilled bases to be located in various positions outside the School</p> <p>b. RESOLVED: To appoint a Highways and Road Safety Working Party comprising of Councillor T Barwick, Councillor T Charteress & volunteer M Reeve</p> <p>c. Applying for double yellow lines in some areas of the parish was considered. RESOLVED: Not to apply for double yellow lines at this time but to obtain advice from WNC Parking Enforcement and the Police Safer Roads Team</p> <p>d. Data downloading, reading and interpreting from the SID's was discussed. Action: Councillor S Coombes to take on the role of data collection & reading</p>
035/24	<p>Horton Churchyard Wall</p> <p>The Clerk met with Rev Julie & Rev Mark. They confirmed that all options regarding the churchyard wall are being considered and once all information is to hand a full public consultation will be undertaken. Donations raised for the upkeep of Horton Church were also discussed and any residents with concerns should speak with Rev Julie or Rev Mark directly. Advice can also be obtained from the Charity Commissioners</p>
036/24	<p>Assets of Community Value</p> <p>RESOLVED: To nominate The Spread Eagle Public House as an Asset of Community Value. Action: Councillor Coombes & Clerk to complete nomination process</p>
037/24	<p>Parish First Responders WhatsApp Group</p> <p>The WhatsApp group is in place for emergency situations such as flooding, accidents etc. Action: Clerk to advertise for more members</p>
038/24	<p>Wildlife, Biodiversity and Environment</p> <p>Councillor Hawkesford provided an updating report. The next meeting will be on 5th March and will include a presentation from CA-WN (Climate Action West Northants) to outline what they do, what is happening in our region and how we can be involved and benefit from linking with other local groups.</p>
039/24	<p>Health and Wellbeing Working Group</p> <p>a. Councillor Blake provided an updating report. The launch meeting will be held on 28th February with representatives from NACRE, The Fall Management Service, ABILITY and a demonstration of OTAGO which promotes health and balance</p> <p>b. Volunteers requested to support the Launch Event. Action: Councillors Barwick, Billingham, Hawkesford & Heap</p>
040/24	<p>Longland Meadow</p> <p>a. Councillor S Coombes has stood down from the Longland Meadow Volunteer Group. RESOLVED: To appoint Councillor R Hawkesford as the Parish Council representative on the Volunteer Group</p> <p>b. RESOLVED: To install a gate at the bottom entrance to Longland Meadow. Action Councillor Ward to consider options</p>
041/24	<p>Next meeting</p> <p>Full Council Meeting Tuesday 12th March 2024 7:30pm</p> <p>Members are requested to forward any items for the agenda to the Clerk by 3rd March 2024</p>

The meeting closed at 9:17pm