



**Full Council Meeting 13<sup>th</sup> June 2023**  
**Minutes**

Date: 13 <sup>th</sup> June 2023 Time: 7:30pm	
Venue: The Annexe, Hackleton Village Hall	
Parish Councillors In attendance: T Barwick, F Billingham, W Blake, T Charteress, J Clark, S Coombes, R Hawkesford, P Heap, D Noble & G Ward. Also in attendance: Unitary Councillor F Cole & Parish Clerk A Benson and two members of the public	
<b>112/23</b>	<b>To receive apologies for absence</b> Apologies were received from Councillor Carol Lloyd
<b>113/23</b>	<b>Approval of the Minutes of Parish Council Meeting 9<sup>th</sup> May 2023</b> <b>RESOLVED: The minutes of the meeting 9<sup>th</sup> May 2023 be approved</b>
<b>114/23</b>	<b>Matters arising from the last minutes</b> No response from Anglian Water – Clerk is chasing
<b>115/23</b>	<b>Declarations of Interest</b> – There were no declarations of interest
<b>116/23</b>	<b>Dispensations</b> – No requests for dispensation had been received
<b>117/23</b>	<b>Public Time</b> <ol style="list-style-type: none"> <li>a. Fiona Cole reported that: <ul style="list-style-type: none"> <li>• there are free adult numeracy course available. Details at <a href="https://skillsforlife.campaign.gov.uk/courses/multiply/">https://skillsforlife.campaign.gov.uk/courses/multiply/</a></li> <li>• The consultation on School Transport has just closed the proposal is to increase the fee from £600 pa to £1000pa</li> <li>• The highway budget is not sufficient to retain the road system at current maintenance levels so the roads are likely to get worse before they get better</li> <li>• All highway problems to be reported on Fix My Street</li> <li>• Three planning committees have been reduced to two</li> <li>• Community Forums are available for minority groups details at <a href="https://www.westnorthants.gov.uk/community-safety-and-emergencies/community-forums">https://www.westnorthants.gov.uk/community-safety-and-emergencies/community-forums</a></li> <li>• Batteries have caused fires in the waste lorries. Residents urged not to put batteries in their bins but to put in a bag on top of the bin for separate collection</li> <li>• The Northants Children Trust has issues that need addressing with a robust action plan</li> </ul> </li> <li>b. Two members of the public raised concerns regarding the Piddington Airstrip see agenda item 128/23</li> </ol>
<b>118/23</b>	<b>Clerk's Report</b> <ul style="list-style-type: none"> <li>• Steve our groundsman has taken over responsibility for keeping the cremated remains area of the Churchyard tidy</li> <li>• The ride on lawnmower is currently out of action awaiting parts so mowing is delayed as Steve can't cover the ground with the mulching push mower</li> </ul>

	<ul style="list-style-type: none"> <li>• The electrical test certificates for our street lights have been received however one is missing so I have chased our contractor. The certificates raise issues with 10 of the lights, I have requested our contractors recommendations. The structural surveys on the columns remains outstanding</li> <li>• Remedial works to the headstones of George Fitzhugh and Gil Partida have been completed</li> <li>• The green bin in the cemetery is currently not being collected as the sticker was delivered to the Cemetery</li> <li>• Community Speed Watch will take place this summer – I have confirmed PC support for the volunteers</li> <li>• The incorrectly sited Wootton signs will now have blanking plates put over them</li> <li>• The annual return and supporting documents have been submitted to the external auditor and the arrangement for electors rights posted on the website &amp; noticeboard</li> <li>• Complaint received regarding the coronation coverage in the Mag' has been forwarded to the editor</li> </ul>
119/23	<p><b>Finance &amp; Governance</b></p> <ul style="list-style-type: none"> <li>a. <b>RESOLVED: To ratify payments made out of meeting and approve payment of outstanding invoices/accounts as per the schedule circulated.</b> Councillor Barwick had completed the ICC monthly check of invoices</li> <li>b. The receipts and payments account for month 2 of 2023/24 was received and compared to budget. <b>RESOLVED: The figures presented represent the current financial position of HPC.</b> The bank reconciliation as at 31<sup>st</sup> May 2023 was received. <b>RESOLVED: To approve the bank reconciliation as presented current account £171,477.12 deposit account £143,141.51</b></li> <li>c. <b>RESOLVED: To increase the Lloyds Bank Corporate Card individual limits to; Clerk £1000, Groundsman £500 and to raise the scheme limit to £1500</b></li> <li>d. <b>RESOLVED: To approve the amended Internal Control Councillor's checklist as circulated</b></li> <li>e. A grant application from Hackleton Pre-School was considered. <b>RESOLVED: To approve the grant in the sum of £1000.00</b></li> <li>f. A grant application from AFC Hackleton was considered. <b>RESOLVED: To approve the grant in the sum of £150.00</b></li> <li>g. The budget for the village hall utilities support was discussed and it was agreed that a discussion should take place with the village hall once their fixed price contract ends in September</li> </ul>
120/23	<p><b>Recreation Ground</b></p> <ul style="list-style-type: none"> <li>a. The installation of the new play equipment will begin on 19<sup>th</sup> June for approximately 5-weeks. During this time the play area will be closed</li> <li>b. New seating near to the outdoor gym was discussed and a decision deferred until after the play equipment has been installed</li> <li>c. It was agreed not to powder coat the high bars on the outdoor gym. <b>Action: Clerk to contact Team Thomas</b></li> <li>d. The front gate, gate post and fence at the Main Road entrance to the gym were discussed. <b>Action: Councillors Clark &amp; Ward to review the area and obtain quotes for repair/replacement</b></li> </ul>
121/23	<p><b>Annual Parish Meeting</b></p> <ul style="list-style-type: none"> <li>a. The Annual Parish Meeting was discussed and it was agreed that the format was a success. Next year the key speakers Q&amp;A session will follow their presentation</li> </ul>

	<p>b. <b>RESOLVED: To book the main hall for the 2024 Annual Parish Meeting and to get a key speaker booked. Action: All Councillors to forward any suggestions for a key speaker to the Clerk</b></p>
122/23	<p><b>Churchyard Plan</b></p> <p>a. <b>RESOLVED: To approve the Churchyard Plan</b></p> <p>b. <b>RESOLVED: To delegate to the Clerk to purchase a birdbath and sunken pond in collaboration with the Churchyard Volunteer Group to be funded from the Wildlife, Biodiversity &amp; Environment budget</b></p>
123/23	<p><b>Coffee@Carey</b></p> <p>A discussion took place about the possibility of a shout out to local skilled workers to donate their time to help with building works which are required. <b>Action: Councillors Blake &amp; Heap to liaise with Jennie Lee</b></p>
124/23	<p><b>Highways</b></p> <p><b>RESOLVED: To purchase a second SID cost £2820.00</b></p> <p><b>RESOLVED: To apply for a new SID location in New Hackleton. Action: Councillors to consider any other locations and contact the Clerk</b></p>
125/23	<p><b>Open Spaces</b></p> <p><b>RESOLVED: To apply for a licence to locate a new dog waste bin on Brafield Road and if successful purchase a new dog waste bin for installation</b></p>
126/23	<p><b>Wildlife, Biodiversity &amp; Environment</b></p> <p>a. Proposed amendments to the Wildlife &amp; Biodiversity Plan were considered and a decision deferred. <b>Action: All Councillors to consider amendments and feedback to Clerk before the next meeting</b></p> <p>b. The hay rake on the Meadow was discussed. <b>Action: Clerk to ask contractor to mow in two directions. Community Hay Rake to be considered for 2024</b></p> <p>c. <b>RESOLVED: To purchase and distribute wildflower seed packets to each household within the parish Spring 2024</b></p> <p>d. The meeting notes of the quarterly WB&amp;E meeting were received and noted</p>
	<p><b>RESOLVED: To suspend Standing Order 3x to allow more time to conclude the business on the agenda</b></p>
127/23	<p><b>Fete/Funday</b></p> <p>Thanks to everybody who helped make the fete such a great day. Full report to follow at next meeting</p>
128/23	<p><b>Piddington Airstrip</b></p> <p>Complaints received from residents signposted to Unitary Councillor Fiona Cole, WNC Environmental Health, WNC Planning Enforcement &amp; The Police</p>
129/23	<p><b>Clerk's annual leave</b></p> <p><b>Action: Councillor Billingham to answer any urgent emails. Councillor Noble to review Planning Register for any new applications. Councillors Clark, Noble &amp; Ward to be points of contact for Hags Ltd</b></p>
130/23	<p><b>Next meeting</b></p> <p><b>Full Council Meeting Tuesday 25<sup>th</sup> July 7:30pm</b></p> <p>Members are requested to forward any items for the agenda to the Clerk by 10<sup>th</sup> July 2023</p>

The meeting closed at 9:45pm