



Hackleton Parish Council
Clerk: Alison Benson
Email: clerk@hackletonparishcouncil.gov.uk
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Hackleton Parish Council Recreation Ground Conditions of Use and Hire

Hackleton Recreation Ground is leased by the Parish Council for the enjoyment and use of residents in the Parish of Hackleton.

The football pitch is for the exclusive use of AFC Hackleton and/or Hackleton Primary school during term time hours.

Unorganised/recreational use of the Recreation Ground does not require any permission/consent.

Organised use or hire of the Recreation Ground (not including the football pitch) for activities and sports, in particular commercial use/hire, must be at the express permission of the Council and written consent received prior to the function. By hiring Hackleton Recreation Ground you are entering an agreement with Hackleton Parish Council which is subject to the below terms and conditions.

Pupils and staff of Hackleton Endowed Primary School are afforded uninhibited use of the Recreation Ground (including the football pitch) during school term time hours. The Recreation Ground is not managed or maintained by the school and so all bookings/hires, whilst potentially linked with the school and its pupils, must come through the Parish Council for permission and consent. Fees may apply.

Please see the following for terms and conditions of hire and usage. Any breach of these terms and conditions may result in the withdrawal of this agreement and refusal of any future use.

Receipt of the signed declaration and indemnity below shall be regarded as your acceptance of the terms and conditions listed. Person or persons signing these conditions, who must be 18 years of age or over, shall be deemed to be the hirer/club as well as the club or other body or organisation on whose behalf the booking is made and will be jointly and severally liable to Hackleton Parish Council for the payment of the hiring fees and charges and for strict observance of these conditions of hire.

1. The football pitch is managed and maintained by Hackleton Parish Council. At times restrictions may have to be applied regarding use of the pitch - the reason for this restriction is to allow time for reinstatement works to be undertaken and to give the pitch adequate rest before the start of the next season. The Council will carry out grass cutting as necessary and remedial works as required. Hackleton Parish Council is a local authority and as such a 'not for profit' organisation.

2. The charge for commercial use of the Recreation Ground will be charged at £10.00 per hour or £30 per day (a day is considered use of the field over 3 hours). Payment must be made at least 7 days before use. The hirer must give at least 7 days' notice of cancellation otherwise the full charge will be levied. The charge for local commercial ventures which support the health & wellbeing of the residents of Hackleton Parish will be at the subsidised rate of £5.00 per session. This is subject to the written agreement of the Parish Council and may be amended/withdrawn at any time.

3. Hackleton Parish Council reserves the right to cancel use/hire at any time. Fees will be reimbursed.

4. Hackleton Parish Council has a duty to collect all monies due regardless of the amount, if necessary legal action will be taken for recovery. This could incur Court and Solicitors fees that will be payable by your club/organisation.

5. All hiring's are on the condition that no litter or equipment is left behind.

6. Each club/organisation is responsible for use of the facilities during the hiring period. Therefore all costs of repair, replacement of missing equipment will need to be satisfied by the hirer.

7. If weather conditions deteriorate on the day it is the decision of the referee/leader if the game should be played or the session go ahead.

8. Hackleton Parish Council will not, under any circumstances, accept responsibility or liability for:

a) Any damage to, theft or loss of property or articles placed or left on Hackleton Parish Council property as a result of the hiring

b) Any accident or injury suffered by any participant or bystander using the facilities unless as a direct result of negligence by Hackleton Parish Council.

9. If any problem is found upon use of the facilities this needs to be reported to Hackleton Parish Council on 07464 429 630. Any use of site equipment is used at the club/organisations own risk.

10. No glass bottle or glass of any form should be taken onto the Recreation Ground.

11. Hirers/users should arrange for suitable first aid equipment and access to a telephone to be available at all times.

12. Teams/hirers and users of the Recreation Ground must pay due regard to the proximity of local residents and other users of the Recreation Ground and any inconvenience must be kept to a minimum. If the grounds maintenance team is on site during the period of hire, they and their equipment including mowers must be given full



priority and they must not be held up in any way. Group leaders should prioritise health and safety at all times.

13. Any reported incidents of anti-social behaviour or foul language will be taken seriously and may lead to the cancellation of this agreement.

14. It is the club/organisations/hirers responsibility to effect and maintain adequate insurance cover and must produce satisfactory evidence of such cover on request.

15. Hirers/users of the facility who are set to gain financially either personally or professionally from the use of the Recreation Ground i.e. who will get money for their activity/training/event, will be required to forward details of the use, including dates; times; purpose; charges; risk assessments; liability and indemnity insurance to the Parish Council. This hiring form, and signed declaration agreeing to the above terms and conditions, must be received and consent granted by the Parish Clerk, in writing, at least 30 days before the event. Failure to do so may result in use of the Recreation Ground being refused. Failure to follow these procedures but continued use of the Recreation Ground may result in a fine of between £100 - £500 (depending on usage) being imposed on the user / organiser of the event.

REQUEST FOR USE / HIRE OF HACKLETON RECREATION GROUND

Name.....

Position.....

Contact details:-

Tel/email/address.....
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.....
.....

Club/Organisation/Company.....

Date(s) required.....(Please affix fixtures list if relevant)

Time(s) required.....

Reason for

Hire.....
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.....
.....

Is this a private / commercial hire (do you or your organisation receive fees for this event).....
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If yes – please give details.....
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Sum paid

Please pay by bank transfer to Hackleton Parish Council Sorting Code 60 83 01 Account Number 20410243

(or enclose a cheque payable to Hackleton Parish Council)

I understand that if any of the above terms and conditions are breached the agreement to use the Recreation Ground will be withdrawn.

All necessary risk assessments will be in place before each hire session and updated accordingly.

Signed (Hirer/ user).....

Date.....

Signed (Hackleton Parish Council).....

Date consent approved.....

Please return this form and payment to

Mrs Alison Benson
Clerk to Hackleton Parish Council
C/O Rookery Lodge
Preston Deanery
Northampton
NN7 2DY

EMAIL clerk@hackletonparishcouncil.gov.uk

Reviewed May 2024
Next Review May 2025