



**Full Council Meeting 3rd September 2024
Minutes**

Date: 3 rd September 2024 Time: 7:30pm	
Venue: The Annexe, Hackleton Village Hall	
Parish Councillors In attendance: F Billingham, W Blake, T Charteress, R Hawkesford, A Hussey, C Lloyd, D Noble, T Stretton & G Ward. Also in attendance: Two members of the public, Unitary Councillor Fiona Cole & Parish Clerk A Benson	
153/24	Apologies were received from Councillor Reeve
154/24	RESOLVED: The minutes of the meeting 23rd July 2024 be approved
155/24	<p>Matters arising from the last minutes</p> <p>The resurfacing works to the footpath between the village hall car park and St Johns Way are now complete. The Clerk will continue to chase for return of the road closure signs and speak to Highways regarding the weeds which are already growing through the tarmac</p>
156/24	Declarations of Interest – Cllr Blake declared a personal interest in agenda item 173/24 a-d
157/24	Dispensations – No requests for dispensation had been received
158/24	<p>Public Time</p> <p>a. Unitary Councillor Fiona Cole provided an updating report from WNC. Residents are reminded that it is a legal requirement to complete the electoral registration canvas. Several consultations are open for comment and all can be found at https://westnorthants.citizenspace.com/consultation_finder/</p> <p>b. A member of the public reported that their builder had had a heart attack and having called 999 they were refused access to the defibrillator on Forest Road. The Clerk had already investigated this issue and EMAS confirmed that the code to access a defibrillator is only released once cardiac arrest has been confirmed</p>
159/24	<p>Clerk's Report</p> <ul style="list-style-type: none"> • The blade on the hedge trimmer has been taken to the Mower Shop for repair, the ride-on mower also has a flat tyre • We have had a request from the allotment owners for more prominent signage – Dogs must be kept on a lead. The Groundsman will action once he has some time in his schedule • We have had a complaint from a resident in Elm Way that planting around the pond and green spaces on the new development has not been carried out as per the planning permission. The same resident has also complained about anti-social behaviour around the new development so the local Police team have been informed • We have been contacted by a resident in Lyne Walk about the grass verges which have not been seeded or turfed and are now full of weeds. I have spoken to the developer and they are investigating, in the meantime the resident has completed a planning enforcement report • We had a complaint that the Summer Meadow in Longland Meadow was cut despite many flowers being in bloom. I explained that it should have been cut middle of August so we

	<p>were a week early but the contractor is only on site fortnightly and the volunteers rake the area mid-August</p> <ul style="list-style-type: none"> • The review of the registration of the Spread Eagle PH as an asset of community value has been completed and upheld • We have been copied in to a complaint from a resident of Milton Bridge to Morris Homes about a hedge which has been removed which screens their property from St George's Fields - the hedge was a planning requirement so I have signposted the resident to planning enforcement • The delayed installation of the Preston Deanery speed restriction may take another 4-months as costings are being obtained • We have had a complaint about our contractor using weedkiller with children around on the recreation ground - I have asked our contractor to be more aware when on site and communicate as required. I have explained to the resident that the herbicide doesn't present a risk and is inert once in contact with the ground • The street light at the junction of Piddington Lane and Church Road is out and has been reported it to our contractor • Piddington church clock has been serviced with no issues to report • The Horton gateway on Brafield road is rotten and has been reported to Street Doctor • The Freedom of the Parish Board has been delivered. Action: Cllrs Noble & Ward to install in the Village Hall
160/24	<p>To receive reports from Councillors attending outside meetings Cllrs Hawkesford, Noble & the Clerk visited Salcey Forest for an update meeting with the Forest Centre Manager Cllr Charteress & the Clerk met with the Police regarding the illegal use of e-scooters</p>
161/24	<p>Finance & Governance</p> <ol style="list-style-type: none"> a. The report of the External Auditor was received for the year ending 31st March 2024 with no matters outstanding and no issues to bring to the Council's attention b. RESOLVED: To approve the Notice of Conclusion of Audit for year ending 31st March 2024 c. To report of the Internal Control Councillor as at 30th June 2024 was received with no items outstanding or issues to bring to full council's attention d. RESOLVED: To ratify payments made out of meeting and approve payment of outstanding invoices/accounts as per the schedule circulated e. The accounts for month 5 of the 2024/25 financial year were received and compared to budget. RESOLVED: The figures presented represent the current financial position of HPC. The bank reconciliation as at 26th August 2024 was received. RESOLVED: To approve the bank reconciliation as presented current account £28,635.33 deposit account £198,111.01 f. RESOLVED: To ratify the grant of £115.44 made out of meeting to AFC Hackleton on health and safety grounds g. RESOLVED: To provide a grant in the sum of £3000.00 to the Firework Society h. A draft outline budget for 2025/26 was received and discussed in light of the Community Governance Review. Action: Clerk to chase WNC for tax base data. Cllrs to review budget for further discussion at next meeting i. RESOLVED: To re-adopt the amended Business Plan as circulated j. RESOLVED: To adopt the Secure Handling of DBS Certificate Information Policy k. RESOLVED: To adopt the Recruitment of Ex-Offenders Policy

162/24	<p>Vacancy for a Parish Councillor</p> <p>a. Two members of the public applied to fill the casual vacancy</p> <p>b. RESOLVED: To co-opt Lisa Blease onto the Council</p>
163/24	<p>Health & Wellbeing</p> <p>a. An updating report was received. The Forget Me Not Group will be open to all residents of Hackleton Parish either with dementia symptoms or a dementia diagnosis</p> <p>b. RESOLVED: Bertie the therapy pony to be the Forget Me Not Group mascot and attend some of the meetings subject to ongoing risk assessment</p> <p>c. RESOLVED: Not to hold a fundraising event but to fund a Christmas Party for the Forget Me Not Group out of budget</p> <p>d. RESOLVED: To ratify the transfer of £2,330.00 to the newly formed Hackleton Good Neighbour Scheme being the balance of grant funding received for the initiative which will be run through a not for profit community organisation not part of the Parish Council</p>
164/24	<p>Recreation Ground</p> <p>a. RESOLVED: To ratify payment of £28,172.49 to Hags-SMP Ltd</p> <p>b. The credit note has been received and we await a date for the new button seat to be installed</p>
165/24	<p>Cemetery Extension</p> <p>A quotation for a topological survey and plot marking for the cemetery extension was received.</p> <p>Action: Clerk to obtain further quotes and feed into 2025/26 budget</p>
166/24	<p>Meeting Papers</p> <p>RESOLVED: All meeting papers will be added to the "Councillor's Only" webpage and will no longer be circulated via email or paper copy. Planning paperwork will continue to be printed.</p> <p>Action: Any councillor who has issues accessing the documentation to speak with the Clerk ASAP for support</p>
167/24	<p>Green Waste</p> <p>RESOLVED: Any green waste created by our Groundsman that can be chipped is to be piled in Longland Meadow to the right of the Piddington Lane gateway</p>
168/24	<p>Unregistered land on/adjacent to the Highway</p> <p>Issues have been raised regarding maintenance of some areas of unregistered land which sit between the adopted highway and residents gardens. Action: Cllr's Charteress & Hussey to investigate and report back to Council</p>
169/24	<p>Highways</p> <p>a. The Working Party updating report was received</p> <p>b. RESOLVED: Cllr Reeve to contact Highways to ascertain if there is a suitable location on the B526 in the Grange Court area for a SID to be deployed</p> <p>c. RESOLVED: To purchase an android tablet for the Groundsman to download data from both SID's and produce a monthly report</p> <p>d. WNC has apologised for not responding directly to the resident in Sansome Close regarding highway resurfacing issues. The resident has been given a copy of all correspondence and will be contacting WNC again</p>
170/24	<p>Transfer of Land from Grand Union Housing</p> <p>The transfer is with solicitors and being progressed</p>
171/24	<p>Wildlife, Biodiversity & Environment</p> <p>The WEB Group will meet again on 24th September. The Repair Café will be run as part of the Good Neighbour Scheme and not by the parish council due to insurance constraints</p>

172/24	<p>Exclusion of the press and public RESOLVED: Due to the confidential nature of the business to be transacted the press and public are excluded from the next item on the agenda</p>
	<p><i>Cllr Blake having declared a personal interest in agenda items 173/24a-d took no part in the discussion or vote on said items</i></p>
173/24	<p>Staffing</p> <ul style="list-style-type: none"> a. RESOLVED: To ratify the appointment of the new Groundsman b. RESOLVED: To provide the Groundsman with a corporate card c. RESOLVED: To approve training for the new Groundsman d. RESOLVED: To contribute to the Groundsman’s expenses incurred in fitting a towbar to his vehicle required to undertake his duties e. RESOLVED: Cllr Billingham to carry out the Clerk’s annual appraisal
174/24	<p>Date of next meeting Full Council Meeting Tuesday 8th October 2024 7:30pm Members are requested to forward any items for the agenda to the Clerk by 26th September 2024</p>

The meeting closed at 8:59pm

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