



HACKLETON PARISH COUNCIL

Clerk: Alison Benson

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To all Parish Councillors: You are hereby summoned to attend a full **Meeting** of Hackleton Parish Council to be held on **Tuesday 10th October 2023, 7.30pm, in The Annexe, Hackleton Village Hall** for the purpose of transacting the following business.

Members of the public and press are welcome to attend.

(Please be aware that the meeting may be recorded either openly or covertly.)

Signed: *Alison Benson* 3rd October 2023

Agenda

175/23	To receive apologies for absence
176/23	To receive and approve for signature the minutes of the full Parish Council meeting 5 th September 2023
177/23	To note any matters arising from the minutes of the last full meeting not included on this agenda (for report only)
178/23	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)
179/23	To receive any requests for dispensation (Any requests for dispensation must be made in writing to the Proper Officer)
180/23	Public Time <ul style="list-style-type: none"> a. Invitation to Unitary Councillor to provide updating report b. Invitation to public to address Council (This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given.)
181/23	To receive an updating report from the Clerk
182/23	To receive reports from Councillors attending outside meetings
183/23	Finance & Governance <ul style="list-style-type: none"> a. To ratify payments made out of meeting and approve payment of outstanding invoices/accounts b. To receive accounting information including bank reconciliation for month 6 of the 2023/24 financial year

	<p>c. To agree how to monitor the Wildlife, Biodiversity & Environment Action Plan now that the Working Party has been disbanded</p>
184/23	<p>Longland Meadow To receive update from Anglian Water regarding water connection and agree any action</p>
185/23	<p>Recreation Ground</p> <ol style="list-style-type: none"> a. To receive an update on the play equipment replacement project b. To agree to settle the final Hags invoice c. To agree to enter into a five-year maintenance plan with Hags to carry out quarterly maintenance inspections. Total cost over five years £2127.50 invoiced quarterly
186/23	<p>Mowing Contracts</p> <ol style="list-style-type: none"> a. To approve the draft mowing contract for Longland Meadow 2024-26 b. To approve the draft mowing contract for Piddington Churchyard 2024-26 c. To approve the draft mowing contract for Piddington Cemetery 2024-26
187/23	<p>Memorial Testing – Piddington Cemetery and Churchyard</p> <ol style="list-style-type: none"> a. To review the Memorial Testing Procedure b. To agree to undertake Memorial Testing during November 2023
188/23	<p>Cemetery Extension</p> <ol style="list-style-type: none"> a. To agree remedial works to the grass area b. To agree remedial works to the bank along the churchyard wall
189/23	<p>Fete/Funday To review the Fete/Funday</p>
190/23	<p>Planning</p> <ol style="list-style-type: none"> a. To receive report from meeting with Michael Wellock from Kirkwells b. To agree to put in place a budget from general reserves to engage a consultant to provide professional advice and guidance regarding the Hackleton Neighbourhood Plan and emerging West Northamptonshire Neighbourhood Plan c. To set up a Working Party to review the emerging draft West Northamptonshire Neighbourhood Plan and any supplementary documents (Expected late October 2023) d. To agree to engage Kirkwells to review the Hackleton Neighbourhood Development Plan against the new National Planning Policy Framework to ensure that no part of the Plan is out of date e. To engage Kirkwells to work with the Working Party and Parish Council to respond to the forthcoming Regulation 18 consultation on the new draft West Northamptonshire Neighbourhood Plan
191/23	<p>Highways To receive quotation for a new pole to locate the SID on in New Hackleton</p>
192/23	<p>Remembrance Sunday</p> <ol style="list-style-type: none"> a. To agree to apply for the road closure and support the event b. To nominate a representative to lay the wreath on behalf of the Parish Council
193/23	<p>Parish Mag' To discuss delivery issues on St George's Fields and agree action</p>
194/23	<p>Health and Wellbeing To agree to set up a working party to investigate health and wellbeing requirements within the parish and to report back to full Council with recommendations</p>
195/23	<p>Community Events Diary To agree to set-up a community events page on the Parish Council website which local organisations can access to advertise regular and one-off events</p>

196/23	Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and public are excluded from the next items on the agenda
197/23	Staffing <ul style="list-style-type: none">a. To apologise to the Clerk for the distress caused as a result of her recent staff appraisalb. To review and amend the appraisal processc. To consider a request from the Groundsman for vehicle breakdown cover
198/23	Date of Next Meeting 14th November 2023 Members are requested to forward any items for the next full Council agenda to the Clerk by 5 th November 2023