



HACKLETON PARISH COUNCIL

Clerk: Alison Benson

Tel:- 07464429630

Email: clerk@hackletonparishcouncil.gov.uk

To all Parish Councillors: You are hereby summoned to attend a full meeting of Hackleton Parish Council to be held on **Tuesday 13th February 2024, 7.30pm, in The Annexe, Hackleton Village Hall** for the purpose of transacting the following business.

Members of the public and press are welcome to attend.

(Please be aware that the meeting may be recorded either openly or covertly.)

Signed: *Alison Benson* 6th February 2024

Agenda

021/24	To receive apologies for absence
022/24	To receive and approve for signature the minutes of the full Parish Council meeting held on 9 th January 2024
023/24	To note any matters arising from the minutes of the last full meeting not included on this agenda (for report only)
024/24	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)
025/24	To receive any requests for dispensation (Any requests for dispensation must be made in writing to the Proper Officer)
026/24	Public Time <ol style="list-style-type: none"> a. Invitation to Unitary Councillor to provide updating report b. Invitation to public to address Council (This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given.)
027/24	To receive an updating report from the Clerk
028/24	To receive reports from Councillors attending outside meetings
029/24	Finance & Governance <ol style="list-style-type: none"> a. To receive the report of the Internal Control Councillor as at 31st December 2023 b. To ratify payments made out of meeting and approve payment of outstanding invoices/accounts c. To receive accounting information including bank reconciliation for month 10 of the 2023/24 financial year and compare to budget d. To review and approve the updated Asset Register

030/24	Website To receive notice from 2Commune that its website service will be ceasing from 31 st March 2024 and to agree action
031/24	Memorial Testing To receive updating report and to delegate to the Clerk to arrange for the outstanding remedial works to be completed
032/24	Recreation Ground <ol style="list-style-type: none"> a. To receive an update on the play equipment replacement project b. To receive the maintenance and safety inspection report for the outdoor gym c. To discuss vandalism and graffiti in the Football Shelter and agree any action d. To consider how dogs can be controlled as per the Public Space Protection Order
033/24	Open Spaces <ol style="list-style-type: none"> a. To approve the purchase of Stihl brush cutter FS 461 C-EM at a cost of £805.00 b. To consider selling the Honda push mower c. To consider installing a dog waste bin at the top of Forest Road d. To review the Adopt a Pot Scheme and agree to ask for additional volunteers
034/24	Highways <ol style="list-style-type: none"> a. To agree to purchase 3x speed reduction cut out people signs with 16kg waterfilled bases. To be located in various positions outside the School b. To consider appointing a Working Party or Councillor to oversee highways and road safety issues c. To consider applying for yellow lines in some areas of the Parish d. To discuss how the speed data can be downloaded from the SID and the data read and interpreted and agree any action
035/24	Horton Churchyard Wall To receive updating report from the Clerk following her meeting with the Revd Julie Scott & Revd Mark Hurley
036/24	Assets of Community Value To agree to nominate The Spread Eagle Public House as an Asset of Community Value
037/24	Parish First Responders WhatsApp Group To review the group and consider advertising for additional members
038/24	Wildlife, Biodiversity and Environment To receive updating report
039/24	Heath & Wellbeing Working Group <ol style="list-style-type: none"> a. To receive updating report b. To request volunteers to support the Health and Wellbeing Launch Event on Wednesday 28th February 2024 2pm - 4pm Coffee@Carey
040/24	Longland Meadow <ol style="list-style-type: none"> a. To note that Cllr Steve Coombes has stepped down as one of the parish council representatives on the Longland Meadow volunteer group and to appoint Cllr Roy Hawkesford to replace him b. To consider installing a kissing gate or similar at the bottom entrance to Longland Meadow
041/24	Date of Next Meeting 12th March 2024 Members are requested to forward any items for the next full Council agenda to the Clerk by 3rd March 2024