



HACKLETON PARISH COUNCIL

Clerk: Alison Benson

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To all Parish Councillors: You are hereby summoned to attend a full meeting of Hackleton Parish Council to be held on **Tuesday 3rd September 2024, 7.30pm, in The Annexe, Hackleton Village Hall** for the purpose of transacting the following business.

Members of the public and press are welcome to attend.

(Please be aware that the meeting may be recorded either openly or covertly.)

Signed: *Alison Benson* 28th August 2024

Agenda

153/24	To receive apologies for absence
154/24	To receive and approve for signature the minutes of the Parish Council meeting held on 23 rd July 2024
155/24	To note any matters arising from the minutes of the last full meeting not included on this agenda (for report only)
156/24	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)
157/24	To receive any requests for dispensation (Any requests for dispensation must be made in writing to the Proper Officer)
158/24	Public Time <ul style="list-style-type: none"> a. Invitation to Unitary Councillor to provide updating report b. Invitation to public to address Council (This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given.)
159/24	To receive an updating report from the Clerk
160/24	To receive reports from Councillors attending outside meetings
161/24	Finance & Governance <ul style="list-style-type: none"> a. To receive the report of the external auditor for year ending 31st March 2024 b. To approve the Notice of Conclusion of Audit for year ending 31st March 2024 c. To receive the report of the Internal Control Councillor as at 30th June 2024 d. To ratify payments made out of meeting and approve payment of outstanding invoices/accounts e. To receive accounting information including bank reconciliation for month 4 of the

	<p>financial year ending 31st March 2025</p> <ul style="list-style-type: none"> f. To ratify the grant made to AFC Hackleton in the sum of £115.44 out of meeting on health and safety grounds g. To consider a grant application from the Firework Society h. To receive a draft outline budget for 2025/26 and consider it in relation to the Community Governance Review i. To review and re-adopt the amended Business Plan j. To adopt a Secure Handling of DBS Certificate Information Policy k. To adopt a Recruitment of Ex-Offender Policy
162/24	<p>Vacancy for a Parish Councillor</p> <ul style="list-style-type: none"> a. To hear from prospective candidates b. To co-opt a new member
163/24	<p>Health & Wellbeing</p> <ul style="list-style-type: none"> a. To receive updating report b. To agree that Bertie the therapy pony should be the Forget Me Not Group Mascot and attend some of the meetings subject to ongoing risk assessment c. To agree to hold a fundraising event to raise funds for a Christmas Party for the Forget Me Not Group d. To ratify the transfer £2,330.00 to the newly formed Hackleton Good Neighbour Scheme being the balance of grant funding received by the Parish Council (The Hackleton Good Neighbour Scheme is a newly formed stand-alone not for profit organisation which is completely separate to the Parish Council)
164/24	<p>Recreation Ground – Play Equipment</p> <ul style="list-style-type: none"> a. To ratify the payment of £28,172.49 to Hags-SMP Ltd b. To receive updating report
165/24	<p>Cemetery Extension</p> <p>To receive quotation for topographical survey and burial layout plan and agree next steps</p>
166/24	<p>Meeting Papers</p> <p>To review the “Councillor’s Only” page set up on the website and consider using this as the only source of all meeting papers going forward</p>
167/24	<p>Green Waste</p> <p>To consider options for the disposal of the Groundsman’s green waste</p>
168/24	<p>Unregistered Land on/adjacent to the Highway</p> <p>To discuss issues and agree any actions</p>
169/24	<p>Highways</p> <ul style="list-style-type: none"> a. To receive report from the Highways and Road Safety Working Party b. To consider a request from a resident for a new SID location on the B526 in the Grange Court area c. To agree to purchase an android tablet to enable to Groundsman to download the SID data before he relocates the SID at the beginning of each month d. To receive further update from WNC regarding the resurfacing issue raised with Cllr Phil Larratt at the Annual Parish Meeting
170/24	<p>Transfer of Land from Grand Union Housing</p> <p>To receive update</p>
171/24	<p>Wildlife, Biodiversity & Environment</p> <p>To receive update report</p>
172/24	<p>Exclusion of the press and public – due to the confidential nature of the business to be transacted</p>

	the press and public are excluded from the next items on the agenda
173/24	Staffing <ol style="list-style-type: none"> a. To ratify the appointment of a new Groundsman b. To agree to provide the Groundsman with a corporate credit card c. To approve training for the new Groundsman d. To consider contributing to the Groundsman's expense incurred in fitting a towbar to his vehicle required to undertake his duties e. To make arrangements for the Clerk's annual review
174/24	Date of Next Meeting 8th October 2024. Members are requested to forward any items for the next full Council agenda to the Clerk by 26 th September 2024