



HACKLETON PARISH COUNCIL

Clerk: Alison Benson

Tel:- 07464429630

Email: clerk@hackletonparishcouncil.gov.uk

To all Parish Councillors: You are hereby summoned to attend a full meeting of Hackleton Parish Council to be held on **Tuesday 10th December 2024, 7.30pm, in The Annexe, Hackleton Village Hall** for the purpose of transacting the following business.

Members of the public and press are welcome to attend.

(Please be aware that the meeting may be recorded either openly or covertly.)

Signed: *Alison Benson* 4th December 2024

Agenda

220/24	To receive apologies for absence
221/24	To receive and approve for signature the minutes of the Parish Council meeting held on 12 th November 2024
222/24	To note any matters arising from the minutes of the last full meeting not included on this agenda (for report only)
223/24	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)
224/24	To receive any requests for dispensation (Any requests for dispensation must be made in writing to the Proper Officer)
225/24	Public Time <ol style="list-style-type: none"> a. Invitation to Unitary Councillor to provide updating report b. Invitation to public to address Council (This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given.)
226/24	To receive an updating report from the Clerk
227/24	To receive reports from Councillors attending outside meetings
228/24	Finance & Governance <ol style="list-style-type: none"> a. To ratify payments made out of meeting and approve payment of outstanding invoices/accounts b. To receive accounting information including bank reconciliation for month 8 of the financial year ending 31st March 2025 c. To receive and consider the forecasted figures to the end of the current financial year

	<p>d. To review fee levels from 1st April 2025 for:</p> <ul style="list-style-type: none"> • Recreation Ground Hire • Cemetery Fees • Parish Mag' advertising <p>e. To review, finalise and approve the budget for the financial year 2025/26</p> <p>f. To review the Reserves Policy and approve General and Earmarked Reserve levels for the 2025/26 financial year</p> <p>g. To set the Precept for the 2025/26 financial year</p> <p>h. To approve and adopt the amended Scheme of Delegation</p> <p>i. To approve the Risk Assessment for the use of an angle grinder by the Groundsman</p> <p>j. To approve the amended Risk Assessment for Strimming by the Groundsman</p> <p>k. To agree to upgrade the office laptop and printer from within the current year's office equipment budget</p>
229/24	<p>Council Logo To consider amending the Council logo from 1st April 2025</p>
230/24	<p>Consultation Review of Polling Districts and Places</p>
231/24	<p>Transfer of Land from Grand Union Housing To receive update</p>
232/24	<p>Street Watch To consider supporting a Street Watch Scheme within the parish</p>
233/24	<p>Training To approach Northants CALC to provide a 2-hour whole council development training session after the May 2025 local elections</p>
234/24	<p>Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and public are excluded from the next items on the agenda</p>
235/24	<p>Staffing</p> <ul style="list-style-type: none"> a. To receive the outcome of the Groundsman's end of probation review b. To review Grounds Staff salaries for the 2025/26 financial year
236/24	<p>Chairman announcement To thank all councillors, staff, volunteers and stakeholders for their hard work and support in 2024 and wish everyone a Merry Christmas</p>
237/24	<p>Date of Next Meeting 14th January 2025 Items for January 2025 agenda: Community Resilience – Emergency Planning Parish Mag' Members are requested to forward any further items for the next full Council agenda to the Clerk by 3rd January 2025</p>