



## Minutes - Full Council Meeting 14<sup>th</sup> March 2023

Date: 14 <sup>th</sup> March 2023 Time: 7:30pm Venue: The Annexe, Hackleton Village Hall	
Parish Councillors In attendance: F Billingham, T Charteress, J Clark, S Coombes, R Hawkesford, C Lloyd, D Noble & G Ward. Also in attendance: 3 members of the public, Parish Clerk A Benson	
<b>038/23</b>	<b>To receive apologies for absence</b> Apologies were received from Councillors T Barwick & P Heap
<b>039/23</b>	<b>Approval of the Minutes of Parish Council Meeting 7<sup>th</sup> February 2023</b> <b>RESOLVED: The minutes of the meeting 7<sup>th</sup> February 2023 be approved and signed</b>
<b>040/23</b>	<b>Matters Arising from the last minutes not included on this agenda</b> The tree survey from Grand Union housing Group has not yet been received. The Clerk continues to chase
<b>041/23</b>	<b>Declarations of Interest</b> Councillor S Coombes declared a personal interest in agenda item 060/23
<b>042/23</b>	<b>Dispensations</b> No requests for dispensation had been received
<b>043/23</b>	<b>Public Time</b> <ol style="list-style-type: none"> <li>Unitary Councillor Fiona Cole gave her apologies. See also agenda item 050/23</li> <li>Members of the public spoke in support of the Churchyard Plan agenda item 051/23</li> </ol>
<b>044/23</b>	<b>Clerk's Report</b> <ul style="list-style-type: none"> <li>Complaints received about dog waste on St George's Fields continue. Site meeting with Morris Homes arranged for 22<sup>nd</sup> March</li> <li>Internal audit is scheduled for 27<sup>th</sup> April</li> <li>I attended the Rights of Way training which confirmed that if a right of way is blocked for example by a fallen tree, then the landowner must remove the tree or walkers are allowed to walk around it (as you would expect) but temporary vegetation for example long grass and stinging nettles in the growing season <b>ARE NOT</b> considered an obstruction and a landowner is not required to clear them</li> <li>I have been approached by the new manager of the Piddington allotments about funding a water supply connection. I have sent him a grant application form</li> </ul>

045/23	<p><b>Finance &amp; Governance</b></p> <p>a. An overpayment of PAYE in April 2019 of £311.60 was noted. <b>RESOLVED: To reduce the March payment to HMRC by £311.60 to return the account to a zero balance</b></p> <p>b. <b>RESOLVED: To ratify payments made out of meeting and approve payment of outstanding invoices/accounts as per the schedule circulated.</b> Councillor Barwick had completed the ICC monthly check of invoices</p> <p>c. The receipts and payments account for eleven months of 2022/23 was received and compared to budget. <b>RESOLVED: The figures presented represent the current financial position of HPC.</b> The bank reconciliation as at 28<sup>th</sup> February 2023 was received. <b>RESOLVED: To approve the bank reconciliation as presented, current account £69,229.90 deposit account £142,472.86</b></p> <p>d. An updated Asset register was received. <b>RESOLVED: To adopt the revised Asset Register which is complete and up to date</b></p> <p>e. A revised Reserves Policy was received. <b>RESOLVED: To adopt the revised Reserves Policy</b></p> <p>f. <b>RESOLVED: To make the final payment to Caloo Ltd in the sum of £9,015.24</b></p> <p>g. An incident in Longland Meadow was noted with regret. <b>RESOLVED: To approve amendments to the risk assessment for volunteers working on Longland Meadow. To agree with the volunteers what tasks they will continue to do and ensure that all tasks they undertake are risk assessed</b></p>
046/23	<p><b>Vacancy for a Parish Councillor</b></p> <p>a. The resignation of Councillor Lynn Nash was noted and the Monitoring Officer has been informed</p> <p>b. The Casual Vacancy will be advertised with a view to co-opting at the April meeting</p>
047/23	<p><b>Recreation Ground</b></p> <p>The annual RoSPA safety inspection report was received. <b>RESOLVED: To work with the suppliers of the new play equipment to ensure that the items to be retained are compliant and meet health &amp; safety requirements</b></p>
048/23	<p><b>Resilience and Innovation Northants (RAIN)</b></p> <p><b>RESOLVED: To appoint Councillors Charteress, Clark &amp; Ward to meet with the RAIN Team</b></p>
049/23	<p><b>School Crossing Patrol</b></p> <p>Feedback from the School has been received about one near miss on the zebra crossing. More feedback and photographs/video evidence to be sought <b>Action: Councillor D Noble</b> before approaching WNC</p>
050/23	<p><b>Road Traffic Incidents Brafield Road</b></p> <p>Unitary Councillor Fiona Cole met with approx. 20 residents regarding incidents on Brafield Road of parked cars being driven into. She approached the Roads JAG which have agreed to undertake a road review at its April meeting. Residents have also been provided with details about the Community Speed Watch Scheme</p>
051/23	<p><b>Churchyard Adopt a Grave Group</b></p> <p>A draft Churchyard Management Plan was presented which was discussed. <b>RESOLVED: To support the Plan subject to a few minor amendments</b></p>
052/23	<p><b>Parish Mag'</b></p> <p>The Service Level Agreement was reviewed. <b>RESOLVED: No amendments necessary.</b> Councillors encouraged to submit articles via the Clerk</p>
053/23	<p><b>The Coronation of His Majesty King Charles III</b></p> <p><b>Action: Street parties and red, white &amp; blue decorations to be encouraged</b></p>

054/23	<p><b>Wildlife, Biodiversity &amp; Environment Working Party</b></p> <p>a. An updating report was provided from the last open meeting</p> <p>b. The remit of the Working Group was reviewed. <b>RESOLVED: The Working Party to hold quarterly open meetings and report back to full council</b></p>
055/23	<p><b>Annual Parish Meeting Thursday 11<sup>th</sup> May 2023</b></p> <p>6:30pm, Hackleton Village Hall, Guest Speaker Simon Fowler Forest Manager, Salcey Forest. All parish organisations to be invited and asked to introduce their organisation and man a stall promoting their organisation. <b>Action:</b> Parish councillors to provide refreshments</p>
056/23	<p><b>Safe Use of Pesticides by Groundsman</b></p> <p>a. The Groundsman is now fully qualified to handle and apply pesticides. <b>RESOLVED: Pesticides only to be used to reduce strimming around the base of trees to encourage tree root growth, on the edge of footpaths, along fence lines, around lamp posts &amp; posts. No insecticides to be used, no spraying if wind speed above 6mph, pesticides to only be used in line with manufactures guidelines and full spray records to be maintained.</b></p> <p>b. <b>Action:</b> Councillors Clark &amp; Ward to assist Clerk with risk assessments and health and safety requirements and oversee pesticide use by Groundsman</p>
057/23	<p><b>Consultation</b></p> <p><b>Electoral Review of West Northants Council: Draft recommendations</b></p> <p>Initial discussion undertaken, some issues need clarification. <b>Action:</b> Agenda item next meeting</p>
058/23	<p><b>Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and public are excluded from the next items on the agenda</b></p>
059/23	<p><b>Replacement of Recreation Ground Play Equipment</b></p> <p>Eight tenders had been received and passed scrutiny. Council reviewed all eight and selected two suppliers to go forward for interview with a view to then selecting a preferred supplier</p>
<i>Councillor S Coombes having declared a personal interest left the room</i>	
060/23	<p><b>Honorary Freedom of the Parish</b></p> <p>Two nominations were received. <b>RESOLVED: One nominee to be granted the Freedom of the Parish at the Annual Parish Meeting 11<sup>th</sup> May 2023</b></p>
061/23	<p><b>Next meeting</b></p> <p><b>Extraordinary Council Meeting 28<sup>th</sup> March 2023 7pm</b></p> <p><b>Full Council 18<sup>th</sup> April 2022 7:30pm.</b> Members are requested to forward any items for the agenda to the Clerk by 5<sup>th</sup> April 2023</p>

The meeting closed at 9:40pm