



Full Council Meeting 5th September 2023 Minutes

Date: 5 th September 2023 Time: 7:30pm	
Venue: The Committee Room, Hackleton Village Hall	
Parish Councillors In attendance: T Barwick, F Billingham, W Blake, T Charteress, J Clark, S Coombes, R Hawkesford, P Heap, C Lloyd, D Noble & G Ward. Also in attendance: Unitary Councillor F Cole & Parish Clerk A Benson	
153/23	To receive apologies for absence There were no apologies for absence
154/23	Approval of the Minutes of Parish Council Meeting 25th July 2023 RESOLVED: The minutes of the meeting 25th July 2023 be approved
155/23	Matters arising from the last minutes The licence for the new dog waste bin at the top of Great Lane or Lyne Walk remains outstanding – The Clerk is trying to ascertain land ownership
156/23	Declarations of Interest – There were no declarations of interest
157/23	Dispensations – No requests for dispensation had been received
158/23	Public Time <ol style="list-style-type: none"> a. Fiona Cole discussed concerns regarding how planning applications are being dealt with by the Planning Department and the formal complaint lodged by the Parish Council. A public meeting is to be arranged with the Planning Department to discuss the legal planning position regarding Piddington Airstrip. b. No members of the public were in attendance
159/23	Clerk's Report <ul style="list-style-type: none"> • Western Power have repaired the eight street lights reported to them. We now await the two new doors on order with Forde & McHugh • The birdbath and the pond have been installed in the Churchyard by the volunteers • Street Doctor reports have been submitted regarding a broken rodding eye on Brafield Rd, and a blocked drain in Preston Deanery • All of our drains and gullies are due for routine maintenance on or before 1st October • Caloo have replaced the broken hydraulic ram on the leg press • Residents have been signposted to Street Doctor regarding overhanging trees in Willoughby Way • A resident has been signposted to Planning Enforcement regarding a dog kennelling business being run from a residential property • All works as detailed in the Tree Inspection have been instructed plus additional work in the recreation ground, Brook Court, the churchyard & cemetery cost £2300 • I attended the briefing by Gallagher regarding land north of Wootton • I attended the briefing regarding the solar farm at Gt Houghton • Community Speedwatch is underway in the parish and they have been asked to provide details of the number of offenders recorded during the sessions

	<ul style="list-style-type: none"> • I have sent further photographs to Morris homes regarding the poor upkeep of the open grass areas on St George's Fields urging them to do the right thing for our residents • The church clock has been serviced • Cllr Charteress and myself attended a meeting regarding the sink hole at The Choakles – WNC to provide more information early September • Planning enforcement are looking at the landscaping on the new development at Lyne Walk as re-instatement work has not been done as per planning consent • Outcome of our formal complaint to WNC planning regarding WNS/2022/2056/FUL still awaited • Still chasing a start date for the speed limit in Preston Deanery • I am meeting Alan Burns Town & Parish Liaison WNC on 11th September at 10:30am • I reported water bubbling through the highway near Brook Court back in July on Street Doctor. They advised that they had passed the issue on to Anglian Water and had closed the case. I have now re-reported it over 1 month later asking highways if they have any follow up mechanism to ensure Anglian Water undertake the work • The bench in the cemetery nearest the gate needs re-slating • Meeting held with PCSO Jen Harrison. Any persons using E-Scooters around the parish on public land should be reported and an education visit will be made
160/23	<p>Finance & Governance</p> <ol style="list-style-type: none"> a. RESOLVED: To ratify payments made out of meeting and approve payment of outstanding invoices/accounts as per the schedule circulated. Councillor Barwick had completed the ICC monthly check of invoices b. RESOLVED: To make a part payment of £50,000.00 to Hags pending completion of outstanding snagging c. The report of the External Auditor was received for the year ending 31st March 2023 with no matters outstanding and no issues to bring to the Council's attention d. RESOLVED: To approve the Notice of Conclusion of Audit e. The receipts and payments account for month 5 of 2023/24 was received and compared to budget. RESOLVED: The figures presented represent the current financial position of HPC. The bank reconciliation as at 31st August 2023 was received. RESOLVED: To approve the bank reconciliation as presented current account £87,402.98 deposit account £143,947.61 f. The Annual Budget was reviewed and it was noted that the street lighting electrical and structural reports were commissioned in November 2022 and were therefore expected to be paid prior to the start of this financial year. g. A request for a contribution to the printing costs of a new book about the history of Piddington and Hackleton was discussed. RESOLVED: To agree to grant £300.00 towards the publication costs providing an acknowledgement to the Parish Council and logo are included in the book h. RESOLVED: To approve amended Risk Assessment Policy as circulated
161/23	<p>Wildlife, Biodiversity & Environment</p> <ol style="list-style-type: none"> a. An amended Wildlife, Biodiversity & Environment Plan had previously been circulated and was discussed and further amended. RESOLVED: To approve the Wildlife, Biodiversity & Environment Plan as amended b. The remit of the Working Party was discussed. RESOLVED: To disband the working party and to set up an independent forum which will report to full council on a quarterly basis

	<p>c. RESOLVED: To purchase a hedgehog house and water butt for the Churchyard. Cllr Clark kindly offered to donate a water butt</p>
162/23	<p>Recreation Ground</p> <p>a. The play equipment has been extremely well received by residents. Some snagging issues remain and are being followed up. The harness for the Mirage Seat has been received and is available on request from the Clerk</p> <p>b. RESOLVED: To approve the wording of the operators sign for the play area</p> <p>c. RESOLVED: To undertake a weekly visual inspection of the play equipment, to carry-out a monthly physical inspection and to enquire if Hags can carry out an annual inspection. To request the Groundsman undertake a working at height awareness course</p> <p>d. The ditch to the right-hand side of the entrance from Main Road onto the Recreation Ground was discussed. Action: Clerk to Liaise with Highways and WNC</p> <p>e. Complaints were received from residents regarding the lack of cutting of the hedge between the Recreation Ground and The Crescent. Action: Clerk to contact residents explaining that the hedge belongs to Grand Union Housing and they are responsible for cutting it. Whilst the Parish Council has cut it as a gesture of goodwill in recent years its contractor is no longer able to do it</p>
163/23	<p>Mowing Contract</p> <p>The mowing contracts for the Cemetery, The Churchyards and Longland Meadow were reviewed. RESOLVED: To extend each contract for a further 3-year term subject to satisfactory negotiation on price</p>
164/23	<p>Cemetery Extension</p> <p>a. Action: Clerk to obtain quote for works required to the cemetery extension grass area</p> <p>b. Action: Clerk to obtain quote for remedial works to the bank along the churchyard wall</p>
165/23	<p>Annual Parish Meeting 23rd May 2023</p> <p>RESOLVED: The Annual Parish Meeting will be held on Thursday 23rd May at 7pm in Hackleton Village Hall. Action: Councillors Blake and Charteress to approach possible speakers</p>
166/23	<p>Street Lighting</p> <p>a. The structural surveys of the street lighting columns were received</p> <p>b. RESOLVED: To replace two street lighting columns on Willoughby Way subject to Cllr Coombes satisfactory discussion with the surveyors</p>
167/23	<p>Fete/Funday</p> <p>Item deferred until next meeting</p>
168/23	<p>Northamptonshire ACRE Friendship Project</p> <p>Details forwarded to Coffee@Carey</p>
169/23	<p>Hackleton Neighbourhood Development Plan (HNDP)</p> <p>RESOLVED: To take advice from Kirkwells as to how or if the HNDP can protect the designated Hackleton Neighbourhood Area from further Northampton Related Development Area development</p>
170/23	<p>Highways</p> <p>a. Following complaints from residents the Clerk reported an HGV being parked for several nights in the Hackleton Bus Stop. Concerns have also been raised regarding cars parking in the bus stop</p> <p>b. RESOLVED: To purchase a second Speed Indicator Device £2870.00</p> <p>c. Quote for new pole to locate SID in New Hackleton awaited</p>
171/23	<p>To receive reports from Councillors attending outside meetings</p>

	Cllr Charteress reported on various meetings she had attended including her meeting with a resident in The Crescent
172/23	RESOLVED: Due to the confidential nature of the business to be transacted the press and public be excluded from the next agenda item
151/23	Staffing The outcome of the Clerk's annual review was discussed. RESOLVED: To increase the Clerk's salary by two SCP points
152/23	Next meeting Full Council Meeting Tuesday 10th October 7:30pm Members are requested to forward any items for the agenda to the Clerk by 1 st October 2023

The meeting closed at 9:20pm